

## Moving Checklist:

**Things you will want make sure are completed before your move!**

**Once you decide you are going to move, you will need to:**

- Decide what to move, sell, replace or donate to charity.
- Obtain free estimates from reputable movers.
- Select mover and let them know as soon as possible.
- Call the Chamber of Commerce in your new location for a “Residential Information Packet”.
- Decide on packing, loading, and moving date(s).
- Determine date(s) that you will be able to receive shipment at new location.
- Determine what packing materials are needed (if partial or all self-pack) and where you will get them.
- Decide if you are taking your car.
- Agree to valuation coverage and terms with your mover.
- Discuss with Tax Adviser to determine if there are any moving related tax deductions and/or liabilities

**Now that you know how and when you are moving, you will need to:**

- Draw a floor plan of your new home to figure where to stage your furniture.
- Sort through basement, loft and garage.
- Decide what to do with prohibited items, i.e., flammables, corrosives, explosives, ammunition.
- Obtain copies of all medical, dental, legal, and accounting records
- Make proper provision for pets, obtain veterinarian records, and make sure vaccinations are up-to-date.
- Prepare your mailing list of people who need your change of address.
- Notify banks, savings accounts, credit card companies, magazine subscriptions, etc.

If your relocation is international, round up passports, birth/marriage certificates and other family documentation. Apply for any necessary visas and check that electrical goods will work in your new home.

## As moving day gets closer:

- Start to dismantle climbing frames/garden furniture.
- Make arrangements of connection of services at your new home and termination of services at current home.
- Return library books.
- Clean garden tools, bicycles and any other gardening equipment.
- Determine travel plans to new location.
- Send change of address cards to appropriate businesses or people.
- Arrange for termination of newspaper subscriptions and other delivery services.
- Confirm new bank accounts.

## The finals days before the move:

- Defrost the refrigerator/freezer at least 24 hours before moving day.
- Arrange for mail to be forwarded.
- Decide which clothes and personal items will travel with you.
- Find new homes for your plants.
- Plan simple meals for moving day to avoid using appliances.
- Empty the tanks of powered tools such as mowers.
- Purchase enough medication for at least two weeks, and ensure you have copies of any necessary prescriptions for use at destination.
- Ensure you have credit cards, traveler's checks or enough currency that will cover all expenses until settled in new home.
- Gather all important records, papers, valuables for protected shipment to new home or safe deposit box

## On Moving Day:

- Relax!! Dale J. Cook Moving & Storage professionals are on the job!**